



The North Coast Music Festival

August 31st - September 2, 2012

Union Park

Chicago, IL



VOLUNTEER APPLICATION

Application Deadline: Monday August 13, 2012

Download the Volunteer FAQ Overview at:

<http://www.northcoastfestival.com/get-involved/volunteer/>

VOLUNTEER APPLICANT INFORMATION

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone Number: _____ Cell Number: _____

Email Address: _____ Date of Birth _____

APPLICATION QUESTIONS

Please attach a separate document if additional space is needed.

1. Why do you want to volunteer for North Coast Music Festival? _____

2. Have you volunteered at a music festival before? If yes, please list and explain positions and duties: _____

3. What special skills, knowledge or abilities do you have that will contribute to the festival? _____

4. Please indicate if you have any health concerns or special needs that may affect your ability to perform certain duties. We will take this into account when making assignments.

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VOLUNTEER AVAILABILITY & PREFERENCES

Individuals working a 6-hour shift may enter the festival for free before or after their shift. Individuals working a 9-hour shift may attend the festival for a full day (excluding Friday) of their choice for free. Please note, the more flexible your schedule is, the more likely you are to be selected as a volunteer for North Coast Music Festival 2012.

Please indicate which shift(s) you are available to volunteer at North Coast Music Festival:

Friday, August 31st

6-hour Shifts

11:30AM - 5:30PM ____

4:30PM - 10:30PM ____

9-hour Shifts

11:30AM - 8:30PM ____

1:30PM - 10:30PM ____

Saturday, September 1st

6-hour Shifts

11:30AM - 5:30PM ____

4:30PM - 10:30PM ____

9-hour Shifts

11:30AM - 8:30PM ____

1:30PM - 10:30PM ____

Sunday, September 2nd

6-hour Shifts

11:30AM - 5:30PM ____

4:30PM - 10:30PM ____

9-hour Shifts

11:30AM - 8:30PM ____

1:30PM - 10:30PM ____

Please indicate your top three volunteer positions at North Coast Music Festival by placing a 1, 2, and 3 by the positions you desire.

Information ____

Hospitality ____

Gates/Tickets ____

Volunteer Check-In ____

Guest Check-In ____

I'm cool with anything ____

Please name three artists/talent you would like to see at North Coast Music Festival 2012.

1. _____ 2. _____

3. _____

Please select a t-shirt size.

S

M

L

XL

XXL

XXXL

We will do our best to accommodate your preferences, however; requests are not guaranteed.

Team Leads

Volunteer Team Leads are essential for maintaining happy and productive volunteer crews. Working as a Team Lead is fun and exciting, but don't mistake it for a walk in the park. Team Leads must work all three days of the music festival from 10:45AM to 10:45PM. They assist the volunteer manager and help coordinate regular volunteers. While this position is not paid, future references are available. A mandatory meeting is required the day before the music festival.

If you are interested in being a Team Lead for North Coast Music Festival 2012, please submit your resume and cover letter along with your volunteer application. Please indicate why you wish to be a Team Lead in your cover letter.

Are you applying for a Team Lead position? Y/N Have you been a Team Lead at another Festival? Y/N

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APPLICATION FEES & PAYMENT

*The application fee and deposit **MUST BE PAID SEPERATELY** if paying by cash or money order. If paying by credit card, applicants must pay for both the application fee and deposit with the credit card.*

APPLICATION FEE: non-refundable \$10.00 application fee

Please indicate if you are paying by cash, credit card, or money order: \$10.00

- ☐ Cash
☐ Credit Card*
☐ Money Order^

DEPOSIT: \$65.00 deposit refunded by check after volunteer obligation is complete

Please indicate if you are paying by credit card or money order: \$65.00

- ☐ Credit Card
☐ Money Order

TOTAL AMOUNT DUE:\$ 75.00

*Credit cards will be charged \$75.00 when the application is received, or within five business days of the application deadline (August 13th 2012). Deposits will be refunded ten business days after the event by check.

^Please submit separate money orders for the application fee and deposit. Both money orders must be blank. DO NOT fill out the "Pay to the Order to" portion. Deposit money orders will be returned to volunteer at the festival after his or her volunteer obligation is complete.

Deposits will only be forfeited if volunteer fails to adhere to volunteer obligation guidelines or steps down from volunteer position after the cancellation deadline (August 20th). Please see the Volunteer Agreement and Cancellation Policy sections for more information.

Credit Card Form

Credit Cards Accepted by North Coast Music Group include: Visa, MasterCard, AMEX, Discover

Account #: _____ Exp. Date: _____ CSV Code: _____

Name as it Appears on Card: _____

Mailing Address of Account: _____

City: _____ State: _____ Zip: _____

AUTHORIZATION:

Signature: _____ Date: _____

The signature above acknowledges the attached terms and conditions and provides North Coast Music Group, LLC with the ability to process payment and charge all appropriate fees, as outlined above. **Confirmations will be issued and payment will be processed within 5 days after the application deadline.**

Direct Questions to: volunteer@northcoastfestival.com

APPLICATION SUBMISSION

Please submit all necessary documents, applications and fees by Monday, August 13th.

Please submit your completed application, fees, and documents to:

North Coast Music Group, LLC,
ATTN: Volunteer
PO Box 220685
Chicago IL 60622

If all your documents are in electronic format, and you are paying by credit card, you may submit your application via email to: volunteer@northcoastfestival.com

CANCELLATION POLICY

Please submit an email to volunteer@northcoastmusicfestivl.com on or before August 20, 2012 if you choose to cancel your volunteer shift(s). Any cancellations made after August 20, 2012 will result in a forfeit of your deposit.

CHECKLIST

- ☐ Application is completely filled out
- ☐ Application Fee and Deposit
- ☐ Resume and Cover Letter (Team Leads only)

ADDITIONAL NOTES

Is there anything else you would like us to know about you? Feel free to add that information here:

We will be taking photos during the event that may be used for promotional collateral or other materials in the future. Please check this box if you do not want your image used in these materials. ☐ Check to opt-out

Direct Questions to: volunteer@northcoastfestival.com

VOLUNTEER AGREEMENT

North Coast Music Festival agrees to provide adequate information and assistance for the volunteer to be able to meet his/her designated requirements.

As a volunteer, I agree:

- ☐ That I will be 18 years of age or older before or on Friday August 31, 2012.
- ☐ To adhere to North Coast Music Festival rules and procedures.
- ☐ To arrive on time for shifts and complete duty commitments as scheduled by the volunteer coordinator.
- ☐ To behave in a friendly and courteous manner when interacting with the public other volunteers, volunteer coordinators and festival staff.
- ☐ To abstain from alcohol and drugs before and during my shift(s).
- ☐ To take off my volunteer shirt when I am not working.
- ☐ I will not hold the festival or any of its representatives liable for any loss or damage to my person or injury to my property that may occur during festival activities.
- ☐ I understand that if I am found selling or facilitating the sales of illicit substances or am involved with any illegal activity, I will immediately be ejected from the festival and lose my right to my deposit. There is absolutely zero tolerance for illegal activity at NCMF.
- ☐ I understand that any violations of rules, written or oral, may result in termination of my volunteer duties and deposit.

Name (Print): _____

Name (Signature): _____

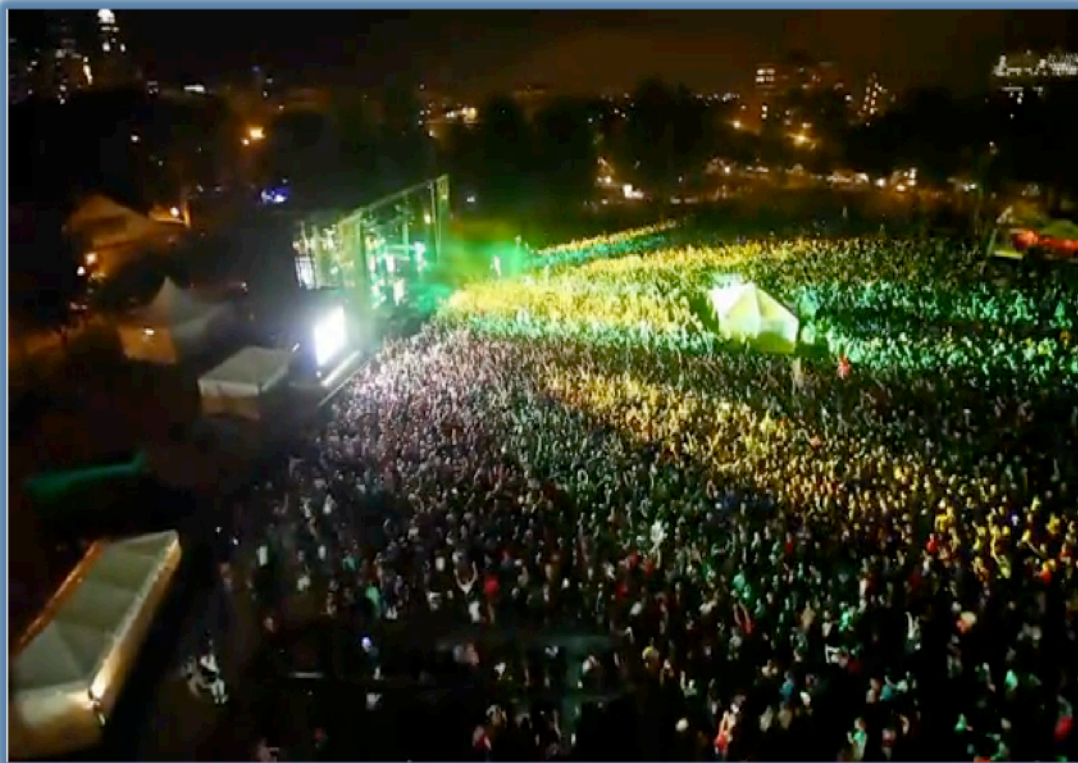
Date: _____ **Date of Birth** _____

Direct Questions to: volunteer@northcoastfestival.com

NCMF VOLUNTEER APPLICATION 2012

Thank you for applying to be a
NCMF 2012 volunteer!

This application will be processed and the volunteer coordinator will contact you via email.



Direct Questions to: volunteer@northcoastfestival.com